



East Alton – Wood River Community High School District #14

Wood River – Hartford School District #15

Dual - District Director of Curriculum and Instruction

JOB SUMMARY: Responsibilities of this job include leadership responsible for contributing to and communicating instructional vision and focused planning for improving student achievement in a high school district and a feeder elementary district; monitoring and supervising instruction, supporting teachers and administrators in improving their instructional and instructional leadership capacity and practice; contributing to coordination and development of continuous learning for all staff.

ESSENTIAL DUTIES AND RESPONSIBILITIES: Essential duties of this position include the following: Employees in this position perform some or all of the following tasks. Other duties may be assigned. Experience and working knowledge of the development and implementation of district-wide systems to support data analysis and intervention planning for schools.

1. Works collaboratively with administration to ensure effective coordination, support, and utilization of all programs throughout grade levels, working with vertical and horizontal curriculum alignment.
2. Directs and supports the improvement of curriculum through the continuing evaluation and revision of courses of study; the development of new courses of study, development of district instructional guides, performance tasks, and local assessments; and the adoption of instructional materials.
3. Revisits curriculum and academic approaches to seek out new and improved methods to positively influence the learning environment for students in order to increase college and career readiness as well as to decrease the dropout rate.
4. Implements and designs district-wide systems for the understanding and use of a variety of assessments, including screening tools, formative measures and summative measures to drive instructional planning and intervention.
5. Assists in the development, planning, coordinating and analysis of professional development.
6. Works with school-wide and district-wide data teams to help support student learning, growth, and instruction.
7. Collaborates with administrative leadership team district-wide; initiate a strong sense of team and serve on committees as appropriate.
8. Reports to Superintendents and School Boards on improvement efforts/progress as appropriate.
9. Other duties may be assigned as needed

MINIMUM QUALIFICATIONS:

- Illinois PEL
- Master's degree from accredited college or university
- Excellent communication skills, both verbal and written, works well with others and in a team environment.
- Type 75 License

HOW TO APPLY: Furnish: (1) A letter indicating interest in the position; (2) A current professional resume; (3) Three professional references; (4) Professional credentials, certificates, and transcripts. The deadline to apply is 3:00 pm on Monday, February 16, 2024.

Apply to:

Dr. Patrick Anderson Superintendent
Wood River-Hartford School District #15
panderson@wrh15.org
501 E Lorena Avenue
Wood River, IL 62095